

PROPERTY AND COMMUNITY PLANNING COMMITTEE

MINUTES

Thursday, October 20, 2005

10 a.m.

Council Chambers

Present: Colin Wasacase, , Ingrid Parkes, Bill Preisenzanz, Art Mior, Tara Rickaby, Anneli Rosteski, Rick Perchuk, Jennifer Rasmussen

Regrets: Len Compton, Jeff Port, Rory McMillan

Guests: Carol Davis, Buck Matiowski

Councillor Wasacase opened the meeting at 10:03 a.m.

1) Adoption of Minutes – October 20, 2005

Moved by: Ingrid Parkes Seconded by: Art Mior

THAT the minutes of the Oct, 2005 minutes be adopted as distributed.

CARRIED

2) Additions to the Agenda – Request to add Council representative to Heritage Committee. The Committee recommends that Councillor Rory McMillan represent Council on the Kenora Heritage Committee for the balance of the term.

Action Required: Recommendation to Committee of the Whole.

3) Declaration of Pecuniary Interest - None

4) LOWBIC – Quarterly Financial Reports

Ms. Rosteski explained to the Committee that the financial reports are still unavailable, however there is now a dedicated accountant assigned to the LOWBIC account; LOWBIC has been guaranteed that the reports will be ready by 16 November. Ms. Rosteski will circulate the reports as soon as they are available. She introduced Carol Davis, Tourism Coordinator and Buck Matiowski, Special Events Coordinator. Each has prepared their activity reports for submission.

Carol Davis provided her report according to the requirements of the service agreement, touching on the achievements and tasks of the staff at the tourist centre, as well as emerging trends in tourism and plans for new initiatives (report attached).

Buck Matiowski reported on milestones achieved respecting requirements of the service agreement and discussed the Green Team and Brigade activities and their importance. He stated that the City will be entered into the Winter Lights Competition this year, which is the winter equivalent of Communities in Bloom and suggested that there will be a requirement to upgrade access to hydro in order to achieve a larger display of lights (report attached)

Action required: Anneli to distribute financial reports as soon as they are available.

5) City Economic Development Program: Status Report

Ingrid Parkes welcomed Jennifer Rasmussen as a participant in the Property and Planning meetings.

Jennifer presented a report outlining her activities and goals. She reported on her attendance at the Community Economic Development workshops last week, saying that it was very comprehensive and an excellent opportunity for the participants to discuss local initiatives. Jennifer asked for feedback on the format of her report.

Rick Perchuk commented that Jennifer has done an excellent job, working on her own the past ten days and that when the City Planner returns, he, Jennifer and the City Planner will meet to review a work plan.

Action required: Ongoing.

6) Subdivision Agreement – Northwest Development (2004) Ltd.

Rick Perchuk stated that he requested design drawings of the road from the Developer. The drawings and photographic evidence indicate that there is geotextile material over the corduroy; Mr. Perchuk indicated that this fact gives him a higher comfort level with the road, and he is prepared to accept the construction method. An inspection has indicated that there are deficiencies with the road. These have been pointed out to the contractor. A report from the Developer/Contractor indicating that the road was constructed to municipal standards is required. The subdivision agreement will come before this committee after receipt of the report.

Action required: Report and recommendation after Developer has provided required information.

7) Subdivision Agreement – Moncrief Construction Limited

Tara Rickaby reported that the Kenora Planning Advisory Committee has given draft approval to the creation of five (5) new lots, and the associated re-alignment of the Peterson Road. There will also be some land transfers required between the City and a property owner, which will remedy a long standing issue. The other lands to be transferred will be between the City of Kenora and Moncrief Construction in order to realign the Peterson Road.

Action required: Preparation of subdivision agreement.

8) Downtown Revitalization – RFP's and application for funding

Tara Rickaby reported that two Stage 1 applications for funding have been submitted to the Northern Ontario Heritage Fund; one is associated with downtown revitalization and the other with the extension of sanitary sewer and traffic signals.

A request for proposals for landscape architecture and engineering services for the Downtown Revitalization Project was sent to six firms. This is in accordance with the COMRIF schedule. The proposals will be evaluated using a two envelope system; the proposal will be separate from the pricing in order to evaluate the best proposal. The due date for proposals is

November 14th and it is anticipated that the project will be awarded at the Council meeting on December 12.

Colin Wasacase suggested that FCM may have some funding available for downtown revitalization.

Action required: Proceed with process to amend zoning by-law 160-2004.

9) Kenora Vision 2009 – Amendments

As a result of proceedings at Committee of the Whole, the Planning Department was asked to amend the document before it was accepted. Jennifer Rasmussen presented draft wording, however the Committee agrees that the wording surrounding projects and priorities for economic development does not require amendments.

Bill Preisntanz indicated that there are some other subtle changes which have been requested and he will deal with them.

Action required: Bill P. to make small changes – document to go forward to Council for adoption.

10) Heritage Conservation Workshop – October 26th and 27th

Tara Rickaby reminded the Committee members of the workshops being facilitated by the Ministry of Culture next week.

Action required: None.

The meeting adjourned at 11:55 a.m.

Next meeting, Thursday, November 3, 2005, 10 a.m., Council Chambers